REQUEST FOR PROPOSALS 2011-12 Faculty Development Mini-Grants
PROPOSALS Deadline is February 28, 2011 Midnight Pacific Time

Updates for this year's RFP:
(1) Again, we are especially encouraging mini-grant proposals to lay groundwork for further grant proposals for procurement of larger external funds. Data shows that System-wide, about 40% of such mini-grant funds get applied toward such groundwork.

(2) This year, a Mini-Grant Proposal Help Sheet is again available as a template to help you to create, format, and review your proposal before submission. It was sent to all faculty in an email the evening of January 12, and it will be downloadable from our faculty development web site after migration to the new web service is complete.

(3) This year, EasyChair® accepts .docx files as well as .doc and PDF as uploads.

Overview of the Mini-Grant Program
We invite faculty to request support for instructional innovation and research projects to be conducted during the Fall or Spring semesters of the 2011-2012 academic year. These projects should benefit the University and students through advancing faculty efforts as teachers and scholars.

The purpose of the Faculty Development Mini-Grant program is to (a) assist pre-tenured probationary faculty in teaching and research projects that help them meet the RTP criteria, (b) support tenured associate and full professors in continuing to produce research and/or teaching projects, especially those that support innovations in teaching that incorporate international dimensions or web-based instruction and other technologies, or (c) support lecturer faculty for innovations in teaching and promoting student success.

Interested faculty should submit a proposal that conforms to the Proposal Components section of this RFP. Only one proposal per faculty member can be accepted. Mini-Grant proposals may include a team of faculty members. Faculty may request reassigned time for Fall 2011 or Spring 2012 at the assigned time rate of $2529 per credit ($7587 per 3-credit course) and/or up to $3,000 for other expenses (supplies, student assistants, equipment, travel, etc.). The reassigned time portion of this faculty development program will be available to tenure-track faculty only. Priority will be given to pre-tenured faculty seeking to meet RTP criteria.

Proposals are due by midnight, February 27, 2011, submitted as .doc, .docx or PDF files through the EasyChair® Conferencing System. Faculty submitting proposals should copy their relevant program chairs/directors at the time they submit.

Our EasyChair® site is at http://www.easychair.org/conferences/?conf=2011ciminigrants. When you are ready to submit, paste that link into your browser. Set up your account by following the instructions at that site. In event of a failed EasyChair® server, email your proposal as an attachment to Director of Faculty Development (ed.nuhfer@csuci.edu or enuhfer@earthlink.net).

If awarded, faculty recipients should submit a report of results by June 30, 2012, and feature their work as a poster or presentation at the SAGE Faculty Student Research Forum in spring, 2012.